

Drop Off/ Pick Up Procedures

ALL vehicles entering RSA MUST follow the right entrance to the school. All vehicles must exit from the north end of the parking lot only.

Regular Drop Off Procedures (7:40 a.m. – 8:00 a.m.):

Students are to arrive between 7:40-8:00 and report directly to their classrooms by entering the building through the designated entry points. (See Routes/Maps below) . Please note that playgrounds, hallways and cafes will not be open before school. Please note that Parents are allowed to walk their child to the entry door of their classes on the first floor only. Staff members will be at the door to greet them as they enter unattended.

DROP OFF PROCEDURES: Student unloading occurs in designated areas as indicated on Drop Off/Pick Up map. If you need to drop off in the front of the school(North side) – please pull all the way forward as directed by a staff member to the northernmost part of the school along the curb.. If you drop off on the Southside near the activity center, please follow directions from duty staff and pull all the way forward towards the “t” turn in the front of the school. If after you drop off students on the South side, you need to drop off students in the Front (Northside), please remain in the right curbside lane to turn right towards the Front-Northside drop off area.

DROP OFF in PARKING LOT: Please pull into a parking spot to unload students. Students may walk to the cross walks escorted by parents or alone, depending on age and abilities of the students. DO NOT unload students from driving lanes. Students and parents should wait at the cross walk until directed to cross. To exit the parking lot, follow the traffic arrows to the parking lot north exit.

EARLY DROP OFF PROCEDURES: RSA offers a limited number of families who have students at multiple schools to drop their child off at 7:30am at the Southside pick up location. Once dropped off students proceed through the library courtyard and walk to the main café where they will be supervised outside until 7:40 a.m. At 7:40 a.m. students will be released to go to their homeroom classroom.

PICK UP PROCEDURES (2:25p.m. – 2:40 p.m. / Kindergarten-Second Grade): In front of school – Cars will form a single line and pull up to the curb on either the South or North designated pick up location. (Drop-Off/Pick Up map will identify by teacher which location to use). If you have students to pick up at both locations you start pick up at South wing and round the corner to the North wing to pick up second student. Cars are to follow all motions/directions given by the duty staff to avoid safety hazards. Students will load into cars and then all cars will leave either exiting west through the parking lot or continuing straight northwest allowing the next set of cars to fill the loading zones. Parents are encouraged to place a large sheet of paper indicating the names and grades of the children they are picking up. Parking Lot – Parents park in an appropriate parking space and must walk to the front of the school to pick up student. Please use cross walks.

PICK UP PROCEDURES (2:45 p.m. – 3:00 p.m. / Third – Eighth Grade) In front of school Cars will form single lines along the curbs on either the South or North designated Pick up locations. (Drop-Off/Pick Up map will identify by homeroom teacher which location to use). If you have students to pick up at both locations you start pick up at South wing and round the corner to the North wing to pick up second student. All Lines for pick up will be single file and for the safety of all, students will not load in any middle lanes. Drivers are encouraged to place a large sheet of paper in their window indicating the names and grades of the children they are picking up. Drivers must comply with directions given by RSA staff. Parking Lot– Parents park in an appropriate parking space and use crosswalks to meet their child in front of school. Or students dismissed at the 2:45 p.m. pick-up time may cross at the crosswalk to meet their family in the parking lot.

Entering and Exiting Classrooms

Please follow the colored route assigned to your homeroom teacher for drop-off and pick up

Drop Off-In Front of School and follow designated routes to classroom

A.Wang- Rm. 11 Outside back door	Newham-Rm. 12 Outside back door	Lynam- Rm. 13 Outside back door	Lahey- Rm.14 Outside back door	Dressel- Rm. 15 Outside back door
Boyd -Rm. 16 Outside back door	Colwell Rm. 66 North end stairwell to class door	Crew- Rm.65 North end stairwell to class door	Sheridan- Rm. 64 North end stairwell to class door	Song- Rm. 63 North end stairwell to class door
Martin- Rm. 62 Amphitheater stairs to class door	Scott- Rm. 61 Amphitheater stairs to class door			

Drop Off on South facing side of School and follow designated routes to classroom

Schmall- Rm. 21 Outside back door	Fan- Rm. 22 Outside back door	Schack- Rm. 23 Outside back door	Teig-Rm. 25 Outside back door	Wylie Library courtyard to Activity Center
E.Wang- Rm. 57 Kitchen stairwell to class door	Nichols- Rm. 56 Kitchen stairwell to class door	Deng- Rm. 55 Kitchen stairwell to class door	Zaniroli- Rm. 54 Kitchen stairwell to class door	



Martin/Scott

Lynam/A.Wang

Colwell

Newham

Crew

Lahey/Dressel

Front Pick Up

Sheridan

Boyd

Song

2:25 pick up for K-2 grade

Teacher Locations are in **Black**.

2:45 pick up for 3rd-8th grade

Teacher Locations are in **Orange**

If you pick up kids on South side of school and need you also need to pick up children in the front of school, please remain in the lane closest to the curb and turn right. If you pick up on south side and are ready to exit, please move to the left lane and exit straight through the front parking lot area.

Tieg

Wylie

Schmall

Deng/Zaniroli

South Pick Up

Fan

Schack

Nichols/E. Wang

Steve Whittaker Photography

Drop Off and Pick Up Routes/Maps

Redding School of the Arts
955 Inspiration Place
Redding CA 96003



Student Routes for entering classrooms and exiting the building to pick up locations.

Boyd, Dressel, Lahey, Lynam, Newham, A.Wang

Colwell, Crew, Sheridan, Song

Martin, Scott

Fan, Schmall, Schack, Sheridan, Tieg

Deng, Nichols, E. Wang, Zaniroli

